



# CONTRA COSTA COLLEGE

## Safety Committee

**Date:** MAR 3, 2023 (every 1<sup>st</sup> Thursday of the Month) **Time:** 8:00 a.m. – 9:00 a.m.  
**Location:** ZOOM <https://4cd.zoom.us/j/84630611671> **Meeting ID:** 846 3061 1671  
[Committee Charge and prior meeting agendas and minutes](#)

### Voting Members

**Chairperson:** Lt. Charles Hankins in place for Bruce King  
**Managers:** Nick Dimitri, William Tandongfor  
**Faculty:** Ellen Coatney, Natasha Lockett, Ruth Gorman, Thuy Dang, Carlos Manuel Chavarria  
**Classified:** Brian Williams  
**Students:** Luis Rojo Ozuna, Thuy-Lyz Dinh  
**Representatives:** Finy Prak (MCHS Principal), Michael Griffith (CCCSIG Rep), Jerry Johnson (CCCCD Risk Manager)

Absent\*

Lt. Hankins, Steve Webber, Mathew Stanford, Nick Dimitri, William Tandongfor, Thuy-Lyn, Ruth, Christina,

Guest:

## Meeting Minutes

Meeting called to order at 8:01 AM

Agenda Items	Meeting Minutes	Follow-up/Task
I. Review agenda and minutes from February 2, 2023	Lt. Charles Hankins is chairing the meeting in place of Bruce King.	
II. Standing Items	<p><b>a. Accident/Injury and Incident Report</b>            No slips, trips, and falls or incidents to report.</p> <p><b>b. Evacuation Reports – Lt. Hankins</b></p> <ul style="list-style-type: none"> <li>• The Science Building evacuation is postponed due to class scheduling.</li> <li>• Officer David Sano and Moises Urbina are leading the evacuation schedule.</li> </ul>	

	<ul style="list-style-type: none"> <li>• The ELC conducts an evacuation drill every month.</li> <li>• Training on radios for building monitors (for managers or assigned classified staff) will be scheduled.</li> </ul> <p><b>c. Facilities and Construction – Lt. Hankins on behalf of Bruce King</b></p> <ul style="list-style-type: none"> <li>• 5 black iron fences near the old Physical Science and Biology buildings will be installed.</li> <li>• West County Waste Management in Parking Lot 1 is working on upgrading sewage lines.</li> <li>• Art building has new paint and furniture.</li> <li>• Electric Charging station quotes are under review by upper management which will also include cameras for the parking lot.</li> <li>• Recent storms caused several trees to fall and those were removed.</li> </ul> <p><b>d. CCCSIG – Steve Webber</b></p> <ul style="list-style-type: none"> <li>• No reports of slips, trips, and falls to report.</li> <li>• 8 employee specific protocols to those that participate in the program and the district gets funds to support employee safety.</li> <li>• Ergonomic evaluations are available to all employees either by group or individual.</li> <li>• At home ergonomic evaluations are also available via Zoom. Communicate with your manager to get an ergonomic evaluation.</li> </ul>	
<p>III. “Walkabout” Nighttime Findings</p>	<p>Tabled for Bruce</p>	
<p>IV. Announcements</p>	<ul style="list-style-type: none"> <li>• CPR Training is scheduled for March 3<sup>rd</sup> at 10AM</li> <li>• Fire extinguisher training will be scheduled on a Friday in March</li> </ul>	

V. Adjournment	Meeting adjourned at 8:24 AM Next meeting is Thursday, April 6 <sup>th</sup> at 8:00 a.m.	
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